

The Physics Club Constitution

Last Amended April, 2008

1. The Goal

- (a) To generate an environment of increased understanding and enthusiasm for the study of Physics.
- (b) To nurture Faculty/Student relationships.

2. The Requirements of Membership

- (a) Any person affiliated with the University of Connecticut and possessing an interest in physics.

3. Elections

- (a) The term of office is one (1) year.
- (b) The election of officers is to be by secret ballot, counted by an appointed club member.
- (c) Elections shall take place at the end of each spring semester.
- (d) To be eligible for office, the candidate must be a major or graduate student of the physics department.
- (e) One must receive a simple majority of the votes to win an election.
- (f) During the election each candidate will speak on their own behalf. The candidates will then leave the room and the members of the club will hold a discussion. At the end of the discussion, the candidates will be called back into the room and the voting will take place.

4. The Offices of the Club

- (a) The elected positions in Physics Club are; President, Vice President, Records Officer and Treasurer.
- (b) President
 - i. The President has the authority to delegate tasks.
 - ii. It is the responsibility of the President to oversee all official matters relating to the club.
 - iii. The President is the liaison between the Club and the University
 - iv. It is a responsibility of the President to see that the duties of the offices are fulfilled.
 - v. It is the responsibility of the President to arrange club meetings
- (c) Vice President
 - i. It is the responsibility of the Vice President to substitute for the absence of the President.

ii. It is the responsibility of the Vice President to aid the President in his/her duties.

(d) The Records Officer

- i. The upkeep of any documentation needed by the Club is the responsibility of the Records Officer.
- ii. The Records Officer will take the meeting's minutes for any meeting deemed necessary by the President.
- iii. The Records Officer will be the chair of the Policy Committee.
- iii. It is traditional, but not necessary, that the weekly fliers be made by the Records Officer

(e) The Treasurer

- i. The Treasurer will receive all monies for the club and keep a record of all transactions.
- ii. He/ She will maintain the club's bank account with the UConn Business Office.
- iii. He/ She will perform any other duties assigned by the President including, but not limited to;
 - Applications to the USG Funding Board
 - Organizing and running club Fundraisers

(f) The Procedure for Filling a Vacated Office

- i. Should the President be unable to fulfill his/her duties, the Vice President will replace the President, and a new Vice President may be elected within the club, if there is need for one.
- ii. If any other officer is unable to fulfill his/her duties, the office will be filled by holding a general election. All club members, including current officers may run for the position. If a current officer is elected to the position, further elections will be held to fill that vacated office. It is allowed, but not recommended, that one person may hold two offices.
- iii. The President will assume the role of any officer that is not wished to be filled by another member or officer of the club.

5. The Club Meetings

- (a) The club meetings will be called by the President.
- (b) The meetings will take place in the evenings.
- (c) The meeting times and dates will be e-mailed to the club members. The meetings will also be posted in the student lounge, and throughout the Math Sciences building.

6. The Procedure for Amending the Constitution

- (a) Amendment votes are open ballot.
- (b) All proposed Amendment must be voted in by a three quarter (3/4) majority of the meeting attendees.
- (c) Amendments must be introduced during an official club meeting.
- (d) Amendments must be e-mailed to club members prior to voting on them.
- (e) Amendments may be voted on the meeting following their proposal.

7. Club Committees and other non-officer positions.

(a) Policy Committee

- i. The Policy Committee Chair will be the records officer.
- ii. Policy Committee is responsible for maintaining and updating the Constitution as needed.

(b) Field Trip Committee

- i. The Field Trip Committee Chair will be appointed by the President, and may be a club member, including any one of the officers.
- ii. This committee is responsible for organizing and planning an assigned club trip.
- iii. The committee may be formed at any time, and will work closely with the club officers on trips including graduate school tours, national lab tours, APS or SPS conferences, and tours of scientific or engineering companies.

(c) Webmaster

- i. A webmaster will be appointed by the President.
- ii. The webmaster will maintain and update the Physics club website.